

Title: International Inside Sales/Customer Service Representative

Terms of Employment: Full Time

Location: Mississauga, ON

Skill Requirements:

Education: Completion of high school, secondary education

Experience: International Sales preferred, Professional Moving Consultant experience

Languages: Speak English, Read English, Write English

General Description: The Inside Sales/Customer Service Representative under the direction of the Vice President of Sales responsibilities include selling and servicing new and existing accounts, create new ideas to increase sales and perform basic office functions as needed.

Additional Skills: Professionalism

- Create quotes from existing lead sources
- Cultivate/build relationships to provide repeat business with International Suppliers
- Act proactively to create opportunities for new business with existing customers
- Make cold calls as required
- Call/contact past customers to generate sales
- Handle incoming calls/requests from sales prospects
- Conduct in-home surveys when required
- Meet or exceed assigned sales goals
- Maintain complete and accurate records for all associated steps in the sales cycle
- Other duties as

Work Conditions and Physical Capabilities: Office environment

Transportation/Travel Information: Valid driver's license

Essential Skills:

- Excellent communication skills. Both written and verbal
- Manage multiple relationships and relocations well
- Detail oriented and organized
- Highly motivated, competitive and committed to be successful
- Effective time management skills
- Proficient in all basic computer skills i.e. word doc, email etc.
- Willingness to have fun

Please submit resumes to resumes@premierevanlines.com with the job title as the subject matter